



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, March 8, 2021 at 6:00 p.m.

Council Chambers, Town Hall

962 St. John Avenue

[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
 - 2.1 Land Use Bylaw Amendment 1547-AK
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Library - Janice Day, Sandra Baker and Mike Barkwith
 - 4.2 Coal Mining Development Proposals – Cody Johnson
 - 4.3 Kootenai Brown Pioneer Village – Request for Support – Colleen Casey-Cyr
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on February 22, 2021
 - 5.2 Minutes of the Committee of the Whole Meeting held on March 3, 2021
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation – Riversdale Resources – Keith Bott
 - 6.2 Disposition of Delegation- Allied Arts Council – Healthy Communities Initiative – Stacy McRae & Val Wynder
7. **Bylaws**
 - 7.1 Land Use Bylaw Amendment 1547-AK
8. **New Business**
 - 8.1 Library Board Bylaw Amendment
 - 8.2 Kootenai Brown Pioneer Village – Request for Letter of Support
 - 8.3 Economic Developers Alberta Annual Conference
 - 8.4 Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
 - 10.2 Legislative Services 4th Quarter Report
 - 10.3 Chief Administrative Officer 4th Quarter Report
11. **Closed Session Discussion**
 - 11.1 Canadian Broadcasting Corporation Lease Renewal – FOIP s. 16 & 24
 - 11.2 Airport Services/Fee Proposal – FOIP s. 16 & 21
 - 11.3 Holy Spirit School Division – Joint Election Services Agreement – FOIP s. 16 & 24
 - 11.4 Pincher Creek Emergency Services Commission Mediation Proposal – FOIP s. 21
 - 11.5 Recycling Proposal – FOIP s.
 - 11.6 Pincher Creek Emergency Services Commission Requisition – No RFD – FOIP s. 21
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for March 22, 2021 at 6:00 p.m.

AGENDA
PUBLIC HEARING FOR BYLAW No. 1547-AK

Item No. 2.1

COUNCIL CHAMBERS, TOWN HALL
6:00 P.M. MONDAY, March 8th, 2021

1. **Call to Order - Public Hearing for Bylaw No. 1547 - AK** (The Mayor).
2. **Adoption of the Agenda** – (Mayor).
3. **Purpose of Public Hearing** -- (Mayor).
The purpose of the public hearing is to present Bylaw No. 1547-AK, to reduce costs, speed up the approval process to achieve some red tape reduction.
4. **Confirmation of Notice** -- (Asked for by The Mayor and replied by the CAO).
The Notice of Public Hearing was advertised in the February 17th and 24th, 2021 editions of the local weekly newspapers the Pincher Creek Echo and Shootin' the Breeze.
5. **Report from Oldman River Regional Services Commission Senior Planner (Development Services Report)** -- (Asked for by The Mayor). (Read by the CAO)
6. **Report from the Town's Management Staff (Development Services Report)** -- (Asked for by The Mayor). (Read by the CAO)
7. **Written Submissions** -- (Asked for by The Mayor – Reply by the CAO)
No written submissions received as of 12:00 Noon, March 3rd, 2021.
(Read by the CAO)
8. **Persons Wishing to be Heard** -- (Asked for by The Mayor - Reply by the CAO)
No persons indicated their wish to be heard as of 12:00 Noon, March 3rd, 2021.
9. (The Mayor to ask ---- are there any persons wishing to be heard) (**First** time)
In the event that there are person(s) wishing to be heard, The Mayor will request the following resolution of Council: That Council for the Town of Pincher Creek approves the presentation of the following at the Public Hearing for Bylaw No. 1547-AK:
- John Doe of 123 Main Street etc. (State Your Name and Address)

(The Mayor to ask ---- are there any persons wishing to be heard) (**Second** time)
(The Mayor to ask ---- are there any persons wishing to be heard) (**Third** and final time)
10. **Closure of Public Hearing** -- (The Mayor thanks the public for their participation).
The Mayor – **Call for motion declaring the Public Hearing adjourned.**

Bylaw No. 1547-AK will be presented to Council for consideration of second, third and final reading at the regular Council meeting on March 8th, 2021.

Town of Pincher Creek

March 8th, 2021

Development Services Report

Land Use Bylaw Amendment - Bylaw No. 1547-AK

Referral comments from management staff are as follows:

ORRSC – Senior Planner

I have no objection to the amendment that has been proposed. I would, however, like to make a comment with respect to the Red Tape Reduction initiative floating around the province these days. The recent request of municipalities to fill long lengths of paper, the redirection of development appeals to the Municipal Government Board, the backdating of legislation to December 9th, 2020 rather than June 2nd, 2021 has created more “red tape” for municipalities and their administrators rather than streamlining the existing process as was intended. Also, municipalities and the staff members have not been consulted with respect to any changes that have invoked recently, only the development community. It becomes increasingly difficult to embrace changes when a lot of the ideas have been rammed through without much thought given to the ramifications and implementation of the provincial legislation.

Operational Services

Operations has no concerns with increasing the accessory building size allowance, as long as the same process is used for review/comment.

Fire/Emergency Services

No comments.

Bylaw Enforcement

No comments.



REGULAR MEETING OF COUNCIL
Held on Monday February 22, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, M. Barber, L. Jackson,
W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Roth, Director of Operations; L. Rideout, Director of Community Services; D. Green, Family and Community Support Services; A. Grose, Recreation Manager, M. Everts, Marketing & Economic Development Officer and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL
JACKSON:

That Council for the Town of Pincher Creek approves the February 22, 2021 agenda as amended, the amendment being the addition of items 8.2 Pincher Creek Early Learning Centre – Request for Letter of Support, 8.3 Recycling Committee, 11.3 Pincher Creek Emergency Services Commission, 11.4 Municipal Sustainability Initiative Capital Funding, 11.5 Pincher Creek Emergency Services Commission Levy.

CARRIED 21-059

4. DELEGATIONS

4.1 Riversdale Resources – Keith Bott

Riversdale Resources representatives Keith Bott, Jackie Woodman, Gary Houston and Alisdair Gibbons attended the meeting to provide and update to Council regarding the Grassy Mountain Coal Project near the Crowsnest Pass.

4.2 Beverley McLachlin Drive – Judy Lane

Citizen Judy Lane attended the meeting to re-address safety concerns raised regarding Beverley McLachlin Drive seven months prior in addition to the condition of the approach located at the Heritage Inn.

4.3 Allied Arts Council – Healthy Communities Initiative – Stacy McRae & Val Wynder

Allied Arts Council representatives Stacy McRae and Val Wynder attended the meeting to provide information to Council regarding a Healthy Communities Initiative – Amphitheatre Project Proposal.

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to add item 8.4 Allied Arts Council – Amphitheatre Project Proposal – Healthy Communities Initiative letter of support to the February 22, 2021 regular meeting agenda.

CARRIED 21-060

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on February 8, 2021

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on February 8, 2021 as presented.

CARRIED 21-061

6. BUSINESS ARISING FROM THE MINUTES

6.1 Water Allocations Update

KORBETT:

That Council for the Town of Pincher Creek direct Administration to send a follow up letter to Mr. Roger Reid, MLA, Livingstone – MacLeod Constituency, Minister of Environment and Minister of Energy supporting concerns from our neighboring municipalities regarding the Oldman River Basin Water Allocation Order and proposed amendments.

CARRIED 21-062

A. Grose joined the meeting at 7:11 pm

6.2 Notice of Motion – Renaming a portion of Veterans Street

ELLIOTT:

That Council for the Town of Pincher Creek agree to include Annie Saunders in the list of approved street names subsequent to, the top of priority of street names, Warren Winkler.

CARRIED 21-063

7. BYLAWS

7.1 Tax Incentive Bylaw 1629-21

JACKSON:

That Council for the Town of Pincher Creek give Bylaw No. 1629-21 first reading and direct administration to garner internal referral comments.

CARRIED 21-064

8. NEW BUSINESS

8.1 Property Tax Arrears Recovery – Public Auction

McGILLIVRAY:

That Council for the Town of Pincher Creek direct administration to take title of parcel Plan 8089JK, Lot 262 Roll 770100 and offer the property for sale by listing it for an amount of \$12,400 on the town's website.

CARRIED 21-065

8.2 Pincher Creek Early Learning Centre – Request for Letter of Support
KORBETT:

That Council for the Town of Pincher Creek agree to provide a letter of support to the Pincher Creek Early Learning Center for their application to the Coop Community Spaces Grant to update the outdoor play spaces at the Early Learning Centers.

CARRIED 21-066

8.3 Recycling Committee
KORBETT:

Further to Item 11.2 from the February 8, 2021 Council Meeting: That the Town of Pincher Creek issue a formal statement explaining that the intention is to continue to offer a recycling program as per the wishes of the community. The Town of Pincher Creek is currently working with our regional partners to have a smooth transition by the end of June when the current system will expire. We would like to extend our sincere thanks and gratitude to KJ Cameron Services for their service to our community and for the vision to have set up the current model of recycling provided.

CARRIED 21-067

8.4 Allied Arts Council – Amphitheatre Project Proposal – Healthy Communities Initiative letter of support
JACKSON:

That Council for the Town of Pincher Creek agree and support the Allied Arts Council – Amphitheatre Project Proposal through the Healthy Communities Initiative and to provide permission to build an amphitheater on Town property subject to appropriate development procedures and approvals.

CARRIED 21-068

9. REPORTS

9.1 Upcoming Committee Meetings and Events

Joint Council Meeting
Provincial Budget Announcement

10. ADMINISTRATION

10.1 Council Information Distribution List

McGILLIVRAY:

That Council for the Town of Pincher Creek accept the February 22, 2021 Council Information Distribution List as information.

CARRIED 21-069

D. Green left the meeting at 7:54 pm

11. CLOSED MEETING DISCUSSION

ELLIOTT:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, February 22, 2021 at 7:54 pm in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Operations, Director of Finance and Human Resources, Recreation Manager, Everts, Marketing & Economic Development Officer and Administrative Manager in attendance.

CARRIED 21-070

KORBETT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, February 22, 2021 at 8:42 pm.

CARRIED 21-071

M. Everts left the meeting at 8:43 pm.

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, February 22, 2021 at 8:48 pm in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Operations, Director of Finance and Human Resources, Recreation Manager and Administrative Manager in attendance.

CARRIED 21-072

A. Grose left the meeting at 9:00 pm

BARBER:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, February 22, 2021 at 10:09 pm.

CARRIED 21-073

11.1 RCMP Facility Report – FOIP s. 24

KORBETT:

That Council for the Town of Pincher Creek direct administration to schedule a meeting with RCMP K Division to discuss the RCMP Facility Report.

CARRIED 21-074

11.2 Municipal Operating Support Transfer (MOST) Funding Update – FOIP s. 24

McGILLIVRAY:

That Council for the Town of Pincher Creek receive and approve the Municipal Operating Support Transfer (MOST) Funding allocations as presented.

CARRIED 21-075

**11.3 Pincher Creek Emergency Services Commission
McGILLIVRAY:**

That Council for the Town of Pincher Creek direct the Chief Administrative Officer to attend the Pincher Creek Emergency Services Commission meetings as required.

CARRIED 21-076

**11.4 Municipal Sustainability Initiative Capital Funding
ELLIOTT:**

That Council for the Town of Pincher Creek agree to allocate the 2020 Municipal Sustainability Initiative capital grant funding to the Pincher Creek Early Learning Centers construction costs.

CARRIED 21-077

**11.5 Pincher Creek Emergency Services Commission Levy
McGILLIVRAY:**

That Council for the Town of Pincher Creek receive the Pincher Creek Emergency Services Commission Levy information as presented and respectfully request further clarification and refer back to a future meeting for further consideration.

CARRIED 21-078

12. NOTICE OF MOTION

**13. ADJOURNMENT
McGILLIVRAY:**

That this meeting of Council on February 22, 2021 be hereby adjourned at 10:16 pm.

CARRIED 21-079

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 8th DAY OF MARCH 2021 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY MARCH 8, 2021 AT
6:00 P.M.**



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
March 3, 2021 – 9:00 AM
Virtually via GoToMeeting

ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: B. McGillivray, M. Barber, L. Jackson and S. Korbett
- Absent with Regrets: W. Elliott
- Staff: L. Wilgosh, Chief Administrative Officer; A Roth, Director of Operations; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development Officer; D. Green, Family and Community Support Services; A. Levair, Operations Coordinator; L. Johnson, Administrative Assistant and L. Goss, Administrative Manager.

1. Call to Order

The meeting was called to order at 9:01 am.

2. Agenda Approval

BARBER:

That the Committee of the Whole for the Town of Pincher Creek approves the March 3, 2021 as amended, the amendment being the addition of item 9.3 Community Recreation Centre Snow Removal.

CARRIED COTW 2021-031

3. Scheduled Delegations

3.1 Alberta Health Services – COVID Update – 9:00 am

Alberta Health Services representative, Kristen Dykstra, attended the meeting to provide Committee of the Whole with a COVID update.

A. Levair joined the meeting at 9:17 am.

4. Committee Reports

KORBETT

February 3	Committee of the Whole
February 3	Early Learning Centre
February 3	Alberta SouthWest
February 8	Joint Council
February 8	Regular Council
February 11	Municipal Affairs Interview
February 12	Early Learning Centre Transition
February 18	Early Learning Centre
February 22	Regular Council
February 25	Emergency Services Commission
February 26	Joint Council

BARBER

February 3	Committee of the Whole
February 8	Joint Council
February 8	Regular Council
February 16	Municipal Affairs Interview
February 17	Golf Course
February 17	AUMA Presidents Summit on Policing
February 17	Library
February 22	Regular Council
February 24	Community Futures
February 26	Joint Council

McGILLIVRAY

February 3	Committee of the Whole
February 4	Early Learning Centre
February	AUMA Presidents Summit on Policing
February 5	Pincher Creek Foundation
February 8	Joint Council
February 8	Regular Council
February 10	Municipal Affairs Interview
February 12	Early Learning Centre Transition
February 13	John Barlow Advisory Board
February 16	Municipal Development Subdivision Authority
February 17	Landfill Association
February 17	AUMA Presidents Summit on Policing
February 18	Regional Airport
February 18	Early Learning Centre
February 19	Early Learning Centre
February 22	Regular Council
February 24	Pincher Creek Foundation
February 26	Joint Council

JACKSON	February 3	Committee of the Whole
	February 5	Pincher Creek Foundation
	February 8	Joint Council
	February 8	Regular Council
	February 12	Municipal Affairs Interview
	February 16	Municipal Development Subdivision Authority
	February 18	Regional Airport
	February 22	Regular Council
	February 24	Pincher Creek Foundation
	February 26	Joint Council

Mayors Report
ANDERBERG

February 3	Committee of the Whole
February 3	Early Learning Centre
February 4	Premier Town Hall
February 5	Highway 3 Twinning Association
February 5	Mayors and Reeves
February 8	Joint Council
February 8	Regular Council
February 10	Municipal Affairs Interview
February 11	Oldman River Regional Services Commission
February 16	Family and Community Support Services
February 18	Early Learning Centre
February 22	Regular Council
February 25	Regional Emergency Management Organization
February 25	Emergency Services Commission
February 26	Joint Council
February	AUMA Budget Presentation
February	Premier Town Hall

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receives the March 3, 2021 Committee Reports as information.

CARRIED COTW 2021-032

5. Administration

5.1 Upcoming Meetings

- Regular Council
- Early Learning Centre
- Mayors and Reeves
- Operations Committee

5.2 Financial Report

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receive the March 2021 Financial Report as presented and direct administration to prepare and present an explanation regarding the surplus.

CARRIED COTW 2021-033

6. Business Arising from the Minutes

6.1 Community Information Night

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the Community Information Night plan as discussed.

CARRIED COTW 2021-034

Mayor Anderberg called a recess at 10:33 am

Mayor Anderberg called the meeting back to order at 10:43 am

6.2 Water Treatment Plant – Critical Valve Update

JACKSON:

That Committee of the Whole for the Town of Pincher Creek accept the Water Treatment Plant – Critical Valve Update information as presented.

CARRIED COTW 2021-035

A. Levair left the meeting at 10:57 am.

6.3 Annual Police Planning Meeting

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek discuss their police priorities and appoint the following two councilors to attend the Police Advisory Committee meeting on March 24, 2021 at 7:00 pm, Barber and McGillivray

CARRIED COTW 2021-036

7. Policy

8. New Business

Councillor Barber declared a potential conflict of interest with the next agenda item and left the meeting at 11:02 am.

8.1 Heritage Acres – Request for Letter of Support

JACKSON:

That Committee of the Whole for the Town of Pincher Creek agree and approve the draft letter of support for Heritage Acres in their Community Facility Enhancement Program grant application to fund a shop expansion project.

CARRIED COTW 2021-037

L. Johnson left the meeting at 11:03 am.

Councillor Barber returned to the meeting at 11:05 am.

8.2 2021 Fall Council Orientation and Training

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek consider and direct administration to contact George Cuff regarding availability for a Municipal Council orientation and training session in the fall of 2021.

CARRIED COTW 2021-038

8.3 Healthy Communities Initiative Grant

KORBETT:

That Committee of the Whole for the Town of Pincher Creek direct administration to move forward with the Healthy Communities Initiative grant concept as discussed.

CARRIED COTW 2021-039

D. Green left the meeting at 11:10 am

9. Closed Session

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday March 3, 2021 at 11:10 am in accordance with sections 16, 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Operations, Director of Community Services, Recreation Manager, Events, Marketing & Economic Development Officer, Administrative Manager and Natalie Gibson and Carolyn Guichon of InnoVisions in attendance.

CARRIED COTW 2021-040

Natalie Gibson and Carolyn Guichon of InnoVisions left the meeting at 12:11 pm

BARBER:

That Committee of the Whole for the Town of Pincher Creek agree to move out of a closed session of the Committee on Wednesday, March 3, 2021 at 12:25 pm.

CARRIED COTW 2021-041

9.1 Community Economic Development Strategy Draft – InnoVisions – Natalie Gibson & Carolyn Guichon – FOIP s. 24

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the presentation provided by InnoVisions regarding the Community Economic Development Strategy Draft as information.

CARRIED COTW 2021-042

9.2 Airport Services Proposal – FOIP s. 16 & 21

McGILLIVRAY:

That Committee of the Whole for the Town of Pincher Creek receive the Airport Services Proposal as presented and direct administration to bring it back to the March 8, 2021 Council meeting for a decision on both the governance model and the fee for service proposal.

CARRIED COTW 2021-043

9.3 Community Recreation Centre Snow Removal

JACKSON:

That Committee of the Whole for the Town of Pincher Creek receive the information regarding the Community Recreation Centre Snow Removal as presented and direct administration to draft a letter to the Pincher Creek foundation regarding snow removal on the fire lane at the Community Recreation Centre building and the responsibilities of same.

CARRIED COTW 2021-044

10. Adjournment

McGILLIVRAY:

That this session of Committee of the Whole be adjourned at 12:34 pm.

CARRIED COTW 2021-045

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 8th DAY OF MARCH 2021**

Mayor, D. Anderberg

CAO, L. Wilgosh

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Riversdale Resources - Keith Bott	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

To dispose of a delegation that attended the February 22, 2021 Regular Council meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Riversdale Resources representatives Keith Bott, Jackie Woodman, Gary Houston and Alisdair Gibbons at the February 22, 2020 regular meeting of Council as information

BACKGROUND/HISTORY:

Riversdale Resources representatives Keith Bott, Jackie Woodman, Gary Houston and Alisdair Gibbons attended the meeting to provide and update to Council regarding the Grassy Mountain Coal Project near the Crowsnest Pass.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information regarding the Grassy Mountain Coal Project near the Crowsnest Pass.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

Council has seen several delegations recently, and continues to receive requests for delegation, regarding the proposed coal operations and water rights in the area.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Riversdale Resources representatives Keith Bott, Jackie Woodman, Gary Houston and Alisdair Gibbons at the February 22, 2020 regular meeting of Council as information

Signatures:
Department Head:

Lisa Goss

CAO:

Lannie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation- Allied Arts Council – Healthy Communities Initiative – Stacy McRae & Val Wynder	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

To dispose of a delegation that attended the February 22, 2021 Regular Council meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Allied Arts Council representatives Stacy McRae and Val Wynder at the February 22, 2020 regular meeting of Council as information.

BACKGROUND/HISTORY:

Allied Arts Council representatives Stacy McRae and Val Wynder attended the February 22, 2020 regular meeting of Council to provide information to Council regarding a Healthy Communities Initiative – Amphitheatre Project Proposal.

Subsequently the item was added to the February 22, 2020 agenda for Council consideration and the following resolution was passed;
That Council for the Town of Pincher Creek agree and support the Allied Arts Council – Amphitheatre Project Proposal through the Healthy Communities Initiative and to provide permission to build an amphitheater on Town property subject to appropriate development procedures and approvals. CARRIED 21-068

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information from the Allied Arts Council regarding their Amphitheatre Project Proposal.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Allied Arts Council representatives Stacy McRae and Val Wynder at the February 22, 2020 regular meeting of Council as information.

Signatures:

Department Head:

Lisa Goss

CAO:

Lanikie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Bylaw No. 1547-AK – Land Use Bylaw Amendment	
PRESENTED BY: Gus Kollee, Legislative Service Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

To present Council for the Town of Pincher Creek with the proposed Land Use Bylaw Amendment, Bylaw No. 1547-AK, to reduce costs, speed up the approval process to achieve some red tape reduction.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AK, amending the Land Use Bylaw No. 1547, second reading.

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AK third and final reading and that a copy be attached hereto and form part of the minutes.

BACKGROUND/HISTORY:

On January 25, 2021 Town Council was provided with information that the Alberta Government has made the red tape reduction a top priority and made available to municipalities the Municipal Stimulus Program funding.

To be eligible municipalities are required to achieve some red tape reduction to reduce costs and speed up approval processes of regulation that do not add safety or health protection.

As a result Town Council directed administration to prepare a land use bylaw amendment that provides for some red tape reduction in the development permit approval process. (Resolution 21-038)

On February 8, 2021, Town Council gave Bylaw No. 1547-AK first reading and agreed to hold a Public Hearing on March 8th, 2021.

ALTERNATIVES:

- That Council for the Town of Pincher Creek receives Bylaw No. 1547-AK amending the Land Use Bylaw No. 1547 as information.

- That Council for the Town of Pincher Creek give Bylaw No. 1547-AK amending the Land Use Bylaw No. 1547 with amending section 32.(a) 20 % variance and Schedule 3 section 1.(g) accessory residential buildings 200 sq. ft. in area second reading.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

The Town may not be eligible for the Municipal Stimulus Program funding as it must demonstrate it provides for some red tape reduction.

There is cost for advertising the Public Hearing and showing the proposed amendments. In addition, the online posted Land Use Bylaw is to be updated accordingly.

PUBLIC RELATIONS IMPLICATIONS:

An increase in development waiver discretion will be a benefit to local residents with their development projects and in the short term potentially increase activities in the construction and retail business.

In addition to the Towns' Departments referral comments, Town residents have been notified in accordance with the Land Use Bylaw section 50 and the Municipal Government Act (MGA) sections 230, 606 and 692. Subsequent, to first reading of Bylaw No. 1547-AK, Notice of Public Hearing on Bylaw 1547-AK were published for two consecutive weeks in the local weekly newspaper as per Advertising for Public Hearing Policy Number 115-95 on February 17 and 24th, 2021 respectively.

ATTACHMENTS:

Draft - Land Use Bylaw No. 1547-AK - 599

CONCLUSION/SUMMARY:

Administration supports that Town Council agree and give Bylaw No. 1547-AK amending the Land Use Bylaw No. 1547 second , third and final.

Signatures:

Department Head:

August Kallee

CAO:

Laurie Wilgosh



BYLAW NO. 1547-AK
of the
TOWN OF PINCHER CREEK
IN THE PROVINCE OF ALBERTA
FOR THE PURPOSE OF AMENDING
LAND USE BYLAW NO. 1547

WHEREAS the Alberta Government has made the red tape reduction a top priority and made available to municipalities the Municipal Stimulus Program funding;

WHEREAS to be eligible municipalities are required to achieve some red tape reduction to reduce costs and speed up approval processes of regulation that do not add safety or health protection;

AND WHEREAS the Council for the Town of Pincher Creek deems it desirable to amend Land Use Bylaw No. 1547 to reduce costs, speed up the approval process to achieve some red tape reduction;

AND WHEREAS the Town of Pincher Creek must prepare a corresponding bylaw and provide for its consideration at a Public Hearing;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Pincher Creek, in the Province of Alberta, duly assembled does hereby enact the following amendments:

1. **WAIVERS OF BYLAW PROVISIONS**

32. (1) At its discretion, the Municipal Development and Subdivision Authority may approve and, subject to Section 32.(2), the Designated Officer is also authorized to decide upon an application for a development permit notwithstanding that the proposed development does not comply with this bylaw if, in the opinion of the Municipal Development and Subdivision Authority or the Designated Officer:

- (a) the proposed development would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use or enjoyment or value of neighbouring properties; AND
- (b) the proposed development conforms with the use prescribed for the land or building in Schedule 2.

2. 32. (2) The Designated Officer may only exercise a discretion under Section 32. (1) in respect of the following matters:

- (a) granting one minor waiver not exceeding 15 percent of one of the measurable standards established in this bylaw for a permitted use;
- (b) approval of minor deviations from approved site plans and/or drawings;
- (c) imposing reasonable planning-related conditions on permitted uses in order to ensure a proposed use will comply with provisions of the bylaw, any applicable municipal bylaw, the municipal development plan or any other statutory plan.

3. **Schedule 3**

DEVELOPMENT NOT REQUIRING A DEVELOPMENT PERMIT
GENERAL

- 1. (g) Storage garden or tool sheds and similar Accessory Residential Buildings provided that:
 - (i) these do not exceed **13.9 m² (150 sq. ft.)** in area;

4. Bylaw No. 1547, being the Town of Pincher Creek Land Use Bylaw, is hereby amended.
5. The land use district regulation lists and the definitions shall be amended to reflect this change.
6. This bylaw shall come into effect upon third and final reading hereof.

READ A FIRST TIME THIS 8th DAY OF February, 2021, A.D.

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

READ A SECOND TIME THIS _____ DAY OF _____, 2021, A.D.

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

READ A THIRD TIME THIS _____ DAY OF _____, 2021, A.D.

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Change to Library Board Bylaw Schedule C	
PRESENTED BY: Adam, Recreation Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

For Council for the Town of Pincher Creek to review and accept the proposed changes to the Library Board Bylaw Schedule C - Procedures for the Return of Overdue Materials.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the proposed changes to the Library Board Bylaw Schedule C.

BACKGROUND/HISTORY:

At the regularly scheduled Board meeting of February 7, 2021, the Library Board gave first, second and third readings to a bylaw change.

As per the Libraries Act in the Province of Alberta, Section 37(2), Bylaw transmission: 'An intermunicipal library board, on passing a bylaw under section 36, shall forthwith forward a copy of the bylaw to the council of each municipality that is a party to the intermunicipal agreement respecting that board.

The Council of a municipality may disallow a bylaw passed by a municipal board it has appointed. Section 38'

ALTERNATIVES:

to propose _____ changes to the Library Board Bylaw Schedule C.

That Council receive the proposed Library Board Bylaw changes as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None

FINANCIAL IMPLICATIONS:

None

PUBLIC RELATIONS IMPLICATIONS:

None

ATTACHMENTS:

Library Bylaws - 597

Library Covering Letter - 597

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek review and accept the proposed changes to the Library Board Bylaw Schedule C - Procedures for the Return of Overdue Materials.

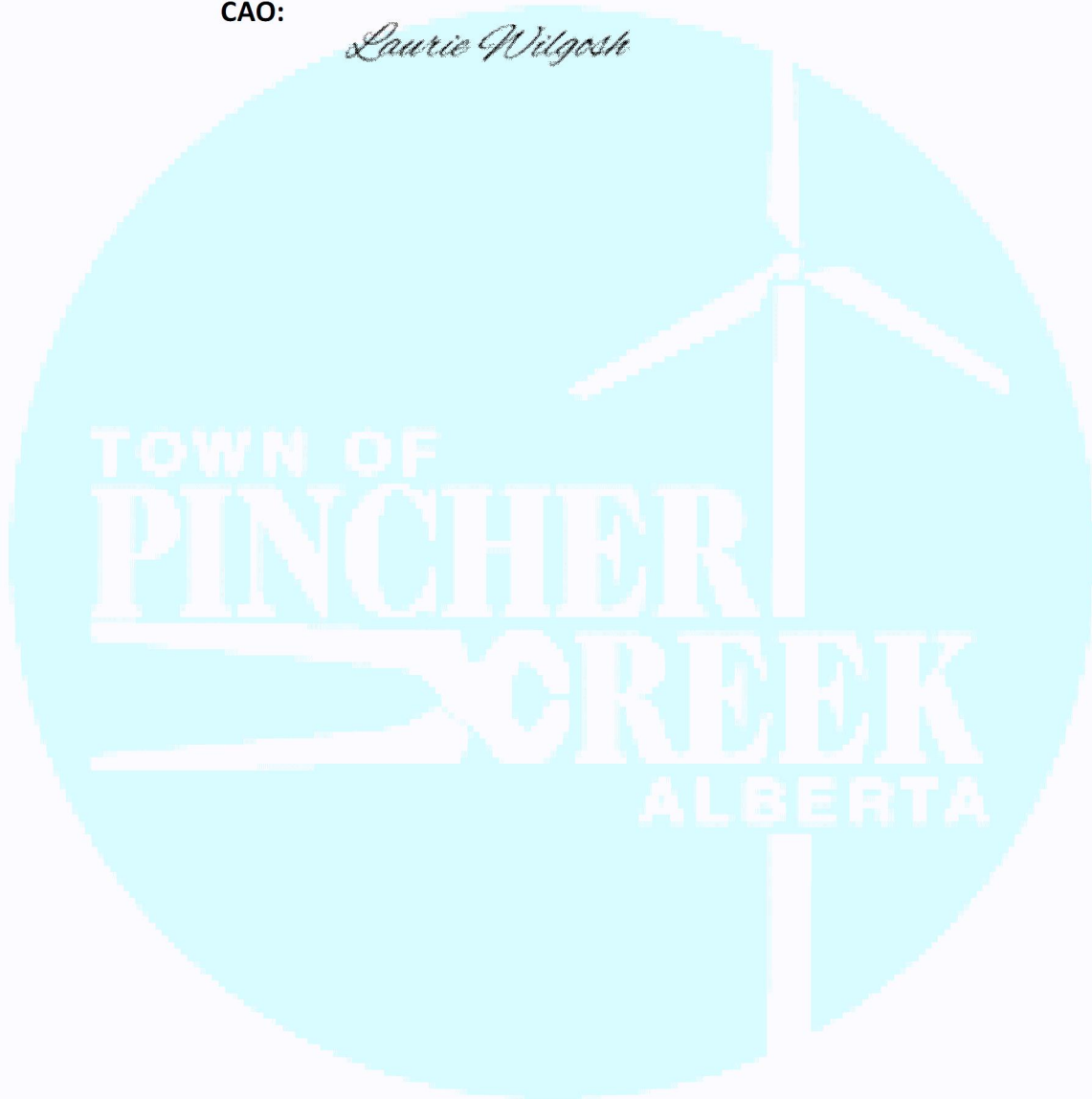
Signatures:

Department Head:

Adam Grose

CAO:

Laurie Wilgosh





Pincher Creek & District Municipal Library
Box 2020,
Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403)627-2847 Email: help@pinchercreeklibrary.ca

February 18, 2021

Re: change of Library Board bylaw, *Schedule C – Procedures for the Return of Overdue Materials*

To:

The M.D. No. 9 Pincher Creek / Troy MacCulloch
The Town of Pincher Creek / Laurie Wilgosh
The Village of Cowley / Cindy Cornish

At a regularly scheduled board meeting of Feb. 17, 2021, the Library board gave first, second and third readings to a bylaw change.

As per the Libraries Act in the Province of Alberta, Section 37(2), Bylaw transmission:

An intermunicipal library board, on passing a bylaw under section 36, shall forthwith forward a copy of the bylaw to the council of each municipality that is a party to the intermunicipal agreement respecting that board.

The council of a municipality may disallow a bylaw passed by a municipal board it has appointed. Section 38

A copy of the bylaws of the Library Board is attached. The changes are all in schedule C (pg. 7) and are highlighted in red. The change is that the library board is dropping overdue fines. The Library Board respectfully asks the Council to accept this bylaw change.

Representatives of the Library Board request to attend a regular council meeting as a delegation. Representatives will be prepared to speak to the rationale for this change.

Once the change has been ratified by all three councils I will start the process of getting signed copies for each council. Thank-you.

On behalf of the Library board,

Janice Day,
Library Manager

**SAFETY AND USE BYLAWS OF
THE PINCHER CREEK PUBLIC LIBRARY BOARD**

Approved by the Board on: _____

Accepted by Town of Pincher Creek Municipal Council on: _____

Accepted by M.D. No. 9 of Pincher Creek Municipal Council on: _____

Accepted by the Village of Cowley Municipal Council on: _____

The Pincher Creek Public Library Board enacts the following bylaws pursuant to Section 36 of *The Alberta Libraries Act*.

1. Definitions in these bylaws shall mean:
 - 1.1. **Board:** the Pincher Creek Public Library Board aka “The Board”.
 - 1.2. **Applicant:** a person applying for a library card.
 - 1.3. **Cardholder:** the registered user of a current library card.
 - 1.4. **Cardholder Categories:** shall include the following:
 - 1.4.1. Adult: any person 19 years and older.
 - 1.4.2. Children/Youth: any person up to and including 18 years of age.
 - 1.4.3. TAL Card borrower: a cardholder with a current TAL card. This could include non-residents with a card from another library.
 - 1.4.4. ME Libraries borrower: a cardholder whose card is registered in the ME Libraries program. This could include non-residents with a card from another library.
 - 1.5. **Good Standing:** a cardholder with no outstanding overdue items or charges
 - 1.6. **Library Manager:** the person charged by the Board with operation of the Pincher Creek Municipal Library.
 - 1.7. **Library:** The Pincher Creek Municipal Library aka “The Library”.
 - 1.8. **Library Resources:** any resources, regardless of format, that are held in the Library’s collection, or borrowed by the Library, and include but are not limited to books, periodicals, audio recordings, video recordings, projected media, paintings, drawings, photographs, toys and games, kits, and electronic databases.
 - 1.9. **Loan Period:** the period of time, as set out in Schedule B, which a cardholder may borrow library resources and includes any renewal of an original loan period.
 - 1.10. **ME Libraries:** A provincial program that allows library card holders to borrow materials from any library in Alberta that participates in the Alberta Public Library Network.
 - 1.11. **Non-resident:** any person who does not have a residence within the service area and does not pay property or business taxes within the service area (see 1.13).
 - 1.12. **Resident:** any person who has a residence within and/or pays property or business taxes within the service area (see 1.13).

- 1.13. **Service Area:** The Municipal District of Pincher Creek No.9., The Town of Pincher Creek, The Village of Cowley, The Piikani Nation, I.D. No. 4 Waterton.
 - 1.14. **TAL Card:** the Alberta Library Card allows a cardholder to borrow materials from any library participating in the Alberta Library Card program.
2. Interpreting the Bylaws
 - 2.1. The Board is a corporation established under the *Libraries Act* Section 3(4) as defined by the *Interpretation Act, R.S.A. 2000 Chapter 1-8*
3. Admittance to/Conduct in the Building
 - 3.1. The building is to be open free of charge to the public for library purposes at the hours posted.
 - 3.2. No person using the library building shall:
 - 3.2.1. Contravene any Board policy
 - 3.2.2. Create any unnecessary disturbance for other library users
 - 3.2.3. Take away any Library item from the building unless the item has been properly checked out in accordance with library circulation policies and procedures.
 - 3.2.4. Go into or stay in the Library outside of those time periods chosen for public use, unless approved by a motion of the Board or at the discretion of the library manager.
 - 3.2.5. Solicit other Library users and staff for personal, commercial, religious, or political reasons.
 - 3.3. Except with the permission of the Library Manager, no person shall:
 - 3.3.1. Consume food or drink while using the public access computers.
 - 3.3.2. Bring any animal, other than a service animal, into the building.
 - 3.3.3. Bring a wheeled vehicle or conveyance, other than a wheelchair, walker, baby carriage or stroller, into the Library.
 - 3.4. Persons who do not act in accordance with 3.2 and 3.3 shall be asked to put an end to their actions. If the action continues or the seriousness of the action justifies it, library staff will direct the person to leave the building. Library staff may also ask for outside assistance, including contacting local law enforcement officers.
 - 3.5. All persons using the Library shall comply with applicable public health regulations.
 - 3.6. No member of the public is to be left in the Library for any purpose without a library staff person or member of the board present at all times. Town of Pincher Creek staff shall have access to the Library in relation to building concerns. Law enforcement officers or fire fighters may have access to the Library under special circumstances.

4. Procedures for Acquiring a Library Card
 - 4.1. Any person may, in accordance with Schedule A, apply for a library card. Non-residents should apply for a library card at their local library. A library card is issued upon:
 - 4.1.1. Completion of an official Pincher Creek Municipal Library card application form.
 - 4.1.2. Presentation of one piece of photo identification or utility bill or bank statement bearing the applicant's permanent address (proof of residency). If a child under 16 is applying for a card, a parent or legal guardian must present the above identification.
 - 4.1.3. Presentation of payment of applicable fees as outlined in Schedule A.
 - 4.2. Applicants will receive a library card which:
 - 4.2.1. Is valid from the date of issue to the date of expiry, unless revoked by the Library Manager under 7.3.
 - 4.2.2. Remains the property of the Pincher Creek Public Library Board.
 - 4.3. An applicant may receive a TAL card if the applicant is a resident cardholder in good standing.
 - 4.4. An applicant may participate in the ME Libraries program if the applicant is a resident cardholder in good standing.
5. Responsibilities of a Cardholder
 - 5.1. The cardholder named on a library card will be the only person who may use the card. The cardholder may designate alternate people to access his/her Library records or collect holds on his/her behalf.
 - 5.2. Loss or theft of a current library card must be reported immediately to the Library. Cardholders are responsible for all library resources borrowed and all charges attributable before the loss or theft of the library card is reported.
 - 5.3. Cardholders must notify the Library of any change of contact information as soon as possible.
 - 5.4. A cardholder is responsible for all library resources borrowed on their card and will compensate the Library for all library resources damaged or lost while borrowed on their card. In the case of a child or youth, up to age of 16 years, the parent or legal guardian who signed the child/youth cardholder's application form is responsible for all library resources borrowed on that library card and will compensate the Library for all library resources damaged or lost while borrowed on that card.
 - 5.5. A cardholder will return or renew any library resources on or before the due date as provided in Schedule B.

6. Loan of Library Resources
 - 6.1. There is no charge for using library resources on Library premises or borrowing library resources normally lent by the Library, consultation with members of the library staff or receiving basic information service.
 - 6.2. Loan periods for library resources are set out in Schedule B.
 - 6.3. Library resources may be reserved and/or renewed in accordance with procedures established by the Library Manager.

7. Penalty Provisions
 - 7.1. The procedures for demanding the return of overdue resources are set out in Schedule C

 - 7.2. As per 5.4, cardholders are responsible for all charges resulting from failing to return or the late return of library resources. The fine schedule is outlined in Schedule C.

 - 7.3. A library card may be denied or revoked if the cardholder fails to satisfy the conditions prescribed in 6 or has previously shown that she/he cannot be trusted with library resources by repeated damage to or loss of library materials, non-payment of overdue fines, and/or loss or damage assessments.

 - 7.4. In case of serious dereliction, the Board may prosecute an offence under the *Libraries Act, s.41*. Such an offense is punishable under the *Libraries Act, s.41*. The range of penalties applying on conviction for such an offense is set out in Schedule C.

 - 7.5. Any fine or penalty imposed pursuant to an offence under 7.4 belongs to the Pincher Creek Public Library Board in accordance with the *Libraries Act, s.42*.

8. Service and Equipment Rental
 - 8.1 Service and Equipment rental fees are listed in Schedule D.

9. Room Rental Fees
 - 9.1. Charges for the use of Library premises not normally used for public library purposes (i.e. the multi-purpose room) are set out in Schedule E.

Read a first time _____

Read a second time _____

Chairman

Treasurer

Read a third time and adopted this __ day of _____, 20__.

SCHEDULE A – Fees for the Issuance of Library Cards

Resident Individual Adult Card Fee (19 years and older)	\$10.00/year
Temporary residents	\$10.00/year (no partial year refund) plus a \$60.00 deposit, refundable when library card and all borrowed items are returned and any fines are paid in full
Children and youth up to 18 years	Free. Youth under 16 need the signature of a parent or guardian
Associations & Businesses	\$50.00/year

Card Fees may be waived at the discretion of the Library Manager – proof of hardships may be required. All library card fees are subject to review.

SCHEDULE B – Loan Periods for Library Resources

1. All circulating resources are loaned for three weeks, with the following exceptions:
 - a. DVDs are loaned for one week.
 - b. Interlibrary loans (i.e. loan of items from libraries outside of the Chinook Arch Regional Library System) are typically loaned for three weeks unless otherwise authorized by the lending library.
2. Renewal Periods: All circulating resources may be renewed a maximum of two times for a total loan of nine weeks, with the exception of DVD recordings which may be renewed twice for a total loan of three weeks.
 - a. Extended due dates may be granted at the discretion of the Library Manager or designate in the event of upcoming travel, anticipated hospitalization or recuperation, or other foreseeable circumstances.
 - b. All renewals are subject to reservations from other cardholders.

SCHEDULE C – ~~Overdue Fines and~~ Procedures for the Return of Overdue Materials

THE FOLLOWING TABLE IS TO BE DELETED IN ITS ENTIRETY.

Material Type	Charge Per Day
Children’s Materials including fiction, non-fiction, and books on CD	\$0.10
Adult and Young Adult Materials including fiction, non-fiction, large print, and books on CD	\$0.25
Children’s DVDs	\$0.50
Adult DVDs	\$1.00

C.1 Procedures for return of overdue materials

1. ~~First and second overdue notices are produced at seven and 14 days overdue.~~ The cardholder is contacted according to stated preference. It is the cardholder’s responsibility to keep contact information up to date.
2. A ~~third and final~~ notice is produced ~~100~~ 28 days after the item(s) is/are due. This notice declares the item(s) ‘lost’ and indicates the amount billed. ~~Again~~ The cardholder is contacted according to stated preference. This notice ~~may~~ ~~is~~ also ~~be~~ printed and mailed to the cardholder.
3. Cardholders who have reached a maximum fine of \$20.00, or have other fees owing totaling an amount greater than \$20.00, will not be allowed to borrow resources until their account is paid.
4. ~~Notwithstanding number 4,~~ Accounts may be paid in installments without loss of borrowing privileges and accounts may be reduced or waived under special circumstances at the discretion of the Library Manager.

C.2 Penalties for lost or damaged items

1. The purchase cost as listed in the library’s integrated library system (ILS) shall be charged. This charge may be waived if an exact replacement copy in new or pristine condition is provided by the cardholder and with the permission of the Library Manager.
2. In the case of books belonging to other libraries, the other library has the right to set conditions for the penalties for lost or damaged items.

SCHEDULE D – Service and Equipment Fees

Photocopying and Printing	\$0.25/page, black & white \$1.00/page, colour
Faxing	\$1.00/page, sending
Laminating	\$1.50/linear foot, minimum charge of one linear foot
Other charges, such as coffee/tea, book bags, headphones	prices as marked

SCHEDULE E – Multi-purpose Room Rental Fees

Non-profit Organizations and Private Individuals	No charge, unless there is a cost to the library
For-Profit Companies	Fee to be negotiated at time of booking

It is hereby noted these bylaws have been reviewed by the following Councils and have been ratified.

SIGNED THIS _ DAY OF _____, 20__.

TOWN OF PINCHER CREEK

Seal

Mayor

CAO

M.D. OF PINCHER CREEK

Seal

Reeve

CAO

VILLAGE OF COWLEY

Seal

Mayor

CAO

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Kootenai Brown Pioneer Village – Request for Letter of Support	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

For Council to consider a request for a letter of support from the Kootenai Brown Pioneer Village.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree and approve the draft letter of support for Kootenai Brown Pioneer Village in their Communities Initiatives grant application to fund electrical upgrades and a pergola roof construction.

BACKGROUND/HISTORY:

The proposal includes upgrades the electrical capacity in several of the heritage buildings to accommodate heaters and add more outside lighting. The buildings can then be used in the shoulder and Christmas seasons for events making the pathways safer in the evenings. In addition, the construction of a pergola roof over the cafe deck. Both of these projects will allow for more social distancing and to better follow the health guidelines as set out by AHS.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the request for a letter of support from the Kootenai Brown Pioneer Village as information.

That Council for the Town of Pincher Creek directs administration to garner further information regarding the Kootenai Brown Pioneer Village proposal for upgrades.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

Kootenai Brown Pioneer Village offers valuable programs and services to the community and its visitors.

ATTACHMENTS:

KPPV Request for Support

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek agree and approve the draft letter of support for Kootenai Brown Pioneer Village in their Communities Initiatives grant application to fund electrical upgrades and a pergola roof construction.

Signatures:

Department Head:

Lisa Goss

CAO:

Lanikie Wilgosh



Administrative Manager

From: Kootenai Brown <mail.kbpv@gmail.com>
Sent: Monday, March 01, 2021 3:43 PM
To: Administrative Manager
Subject: upcoming meeting

Hi Lisa,

The Pincher Creek & District Historical Society is requesting a letter of support from the Council for the Town of Pincher Creek for a grant application to the Canada Healthy Communities Initiative. The basic scope of the application is done under the category of 'creating safe and vibrant public spaces'.

We are proposing to upgrade the electrical capacity in several of our heritage buildings to accommodate heaters and add more outside lighting. We can then use these buildings in the shoulder and Christmas seasons for events and the pathways would be safer in the evenings. We are also wanting to construct a pergola roof over the cafe deck. Both of these projects will allow for more social distancing and to better follow the health guidelines as set out by AHS.

I would be interested in attending the meeting on March 8 to explain the details so please let me know if and how I can do that. Thank you for your attention to this matter.

Colleen Casey - Cyr
President
Pincher Creek & Dist Historical Society
403-627-3684

--



Town of Pincher Creek
962 St. John Avenue
Box 159, Pincher Creek, AB
T0K 1W0

March 4, 2021

Colleen Casey-Cyr
Kootenai Brown Pioneer Village
Pincher Creek & District Historical Society
mail.kbpv@gmail.com

RE: Letter of Support for Communities Initiative – Electrical Upgrades and Pergola Roof Construction

Dear Colleen

Please accept this as the Town of Pincher Creeks letter of support for your application for the Pincher Creek & District Historical Society submission for the Communities Initiative for the Electrical Upgrades and Pergola Roof Construction.

The Town appreciates and recognizes the programs and services that the Pincher Creek & District Historical Society offers the community and its visitors. Accordingly, Council for the Town of Pincher Creek formally supports the Pincher Creek & District Historical Society Communities Initiative application for funding to facilitate electrical upgrades and pergola roof construction.

The Town appreciates all the hard work that goes into the operations and programs provided by the Pincher Creek & District Historical Society and is pleased to write this letter of support.

Sincerely,

Laurie Wilgosh
CAO, Town of Pincher Creek

\lg

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Economic Developers Alberta Annual Conference	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/8/2021

PURPOSE:

For Council to consider attendance at the Economic Developers Alberta Annual Conference

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize the attendance of Councillor Korbett at the virtual Economic Developers Alberta 2021 Leaders' Summit and Conference May 19 - 20, 2021.

BACKGROUND/HISTORY:

This year's EDA conference is happening and it's like nothing you've ever seen before! Alberta's most exclusive keynote speakers, interactive virtual networking opportunities, and breakout sessions, all streamed live to your screen in HD quality.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the Economic Developers Alberta 2021 Leaders' Summit and Conference as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Members of Council and administration have attended this event in the past.

FINANCIAL IMPLICATIONS:

Non-Member (no Xperience box) – \$300.00

- Available until May 14, 2021.

-Does not include Xperience box

- \$300 + GST.

Non-Member (with Xperience box) – \$500.00

- Includes Xperience box

- \$500 + GST

Xperience Box – \$225.00

Support Alberta businesses. Buy an Xperience box. \$200 + \$25 shipping + GST

PUBLIC RELATIONS IMPLICATIONS:

Attendance at events such as this provide current education and networking opportunities for Councillors.

ATTACHMENTS:

FW_ EDA 2021 Annual Conference - See How EDA is Creating the Best Conference Xperience May 19 -20 - 598

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek authorize the attendance of a Councillor at the virtual Economic Developers Alberta 2021 Leaders' Summit and Conference.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



Administrative Manager

From: Cao
Sent: Tuesday, March 02, 2021 1:34 PM
To: Administrative Manager
Cc: Scott Korbett
Subject: FW: EDA 2021 Annual Conference - See How EDA is Creating the Best Conference Xperience May 19 -20

Hi Lisa,

Would you please add this to the March 8th agenda, and could you please do the RFD?

Thanks, Laurie

From: Scott Korbett <SKorbett@pinchercreek.ca>
Sent: March 2, 2021 8:56 AM
To: Tax <Tax@pinchercreek.ca>
Cc: Laurie Wilgosh <Laurie@pinchercreek.ca>
Subject: Re: EDA 2021 Annual Conference - See How EDA is Creating the Best Conference Xperience May 19 -20

Hi Laurie,
Could I put this on an agenda to attend?
I didn't attend last year as it was virtual - but I have a feeling, it is going to be the norm.

Scott

On Mar 2, 2021, at 8:30 AM, Tax <Tax@pinchercreek.ca> wrote:

Margaret Fisher
Administrative Assistant Tax
Town of Pincher Creek
Ph: 403-627-3156 ext. 103
Fax: 403-627-4784
Email: tax@pinchercreek.ca

From: Economic Developers Alberta (EDA) <admin@edaalberta.ca>
Sent: Tuesday, March 02, 2021 8:02 AM
To: Tax <Tax@pinchercreek.ca>
Subject: EDA 2021 Annual Conference - See How EDA is Creating the Best Conference Xperience May 19 -20



EDA Xperience 2021

EDA Leaders' Summit & Conference

EDA Xperience 2021
EDA Leaders' Summit & Conference
May 19-20

Dear Scott Korbett,

This year's EDA Annual Conference is like nothing you've ever seen before and joining us has never been easier!

EDA Xperience 2021 is giving you the best bang for your buck as it is two of our most important events rolled into one: Our Annual Conference and our Alberta Economic Development Leaders' Summit.

When you join us, you'll have access to Alberta's top level economic development decision makers, exclusive keynote speakers, interactive virtual networking opportunities, and breakout sessions delivered in HD right to your screen.



This is not your average virtual event! You can expect a high-definition livestream experience, interactive Q&A and plenty of 1-on-1 networking opportunities.

This year, EDA is teaming up with [Maven Media Group](#) a digital agency and video production company with expertise in delivering content for the screen.

Simply click the button below, this easy to read conference page contains all of the information you'll need to navigate the EDA Leaders' Summit and Conference.

Check back often as this page is constantly being updated.

Begin Your Conference Xperience at: www.xperienceeda.ca

EDA is constantly searching for ways to kick it's programming up a notch; and that's reflected in the delivery of EDA Xperience 2021.

Luckily, technology is on our side and our new broadcasted format is something you won't want to miss.



Xperience Boxes

Also, the much coveted **Xperience Boxes** are back!

When you register, remember to choose the Xperience Box!

High quality Made in Alberta items will be delivered right to your door!

Register for EDA Xperience 2021 and Choose the Xperience Box

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TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Municipal Climate Change Action Centre Energy Manager Proposal – SASCI Request for Support	
PRESENTED BY: LaVonne Rideout, Community Services	DATE OF MEETING: 3/8/2021

PURPOSE:

For Council to consider an offer from SASCI to be the organization to support the application for and management of the Municipal Climate Change Action Centre Energy Manager to be shared collaboratively with the MD, Town and other community organizations that may benefit.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the offer of support and collaboration from SASCI to work with both the Town and the MD as partners on the Municipal Climate Change Action Centre Energy Manager program.

That Council approve that the Town of Pincher Creek take the lead in submitting the application, signing the funding agreement and receiving the payment on behalf of the partnership.

BACKGROUND/HISTORY:

Municipalities in Alberta, with less than 150,000 residents, can apply to hire an energy manager.

Small municipalities are encouraged to partner with their neighboring municipalities to share a energy manager. One municipality in the partnership must lead submitting the application, signing the Funding Agreement, and receive payment on behalf of the partnership, the Town would assume this role.

Municipalities will get free access to technical advice, energy manager training and coaching, energy management tools and templates, sample job descriptions, skills and behaviours checklist and salary funding.

The proposed collaboration revolves around leveraging funding available through the Municipal Energy Manager Program under the Municipal Climate Change Action Centre (MCCAC).

The Program will cover up to \$80,000 of eligible costs per year for two years, and requires a commitment of up to \$20,000 per year from municipal partners.

SASCI is committed to supporting the Town and M.D. in capitalizing on this opportunity by way of assisting with:

- preparation of an Expression of Interest and Application for Funding;
- preparation of a scope of work and job description for a Municipal Energy Manager;
- hiring and oversight of a qualified Municipal Energy Manager;
- meeting the funder's reporting requirement

<https://mccac.ca/programs/municipal-energy-manager-program/>

ALTERNATIVES:

That no application for the MCCAC Energy Manager is submitted

That Council direct Administration to apply independently

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

An Energy Manager could:

Develop an Energy Management Plan, covering three or more years, for all in-scope municipal facilities including, at a minimum:

- Results of the Energy Management Assessment
- An internal assessment of energy performance and associated greenhouse gas emissions of all municipal buildings
- Assign GHG reduction targets
- Identification, prioritization, and implementation schedule of specific opportunities
- A list of the most appropriate opportunities for pursuing GHG reductions in the municipal building portfolio,
- Present the Energy Management Plan and Work Plan to municipal staff and elected officials and the Action Centre.
- Complete an energy audit on the highest energy-consuming municipal building.
- Complete or initiate greenhouse gas (GHG) emission-reducing activities that achieve a 5% GHG reduction.

FINANCIAL IMPLICATIONS:

The Program will cover up to \$80,000 of eligible costs per year for two years, and requires a commitment of up to \$20,000 per year from municipal partners.

More grants would be accessible with this initiative.

PUBLIC RELATIONS IMPLICATIONS:

The hope is that this opportunity can be leveraged to establish a long-term community capacity for advancing energy innovation in local governments, enterprises and households.

ATTACHMENTS:

Letter from SASCI re MCCAC Energy Manager - 605

CONCLUSION/SUMMARY:

Administration is in favour of the Council supporting this collaboration and recommends moving forward with the collaboration with SASCI and the MD

Signatures:
Department Head:

La Vonne

CAO:

Lannie Wilgosh





Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 Fax 403-627-1751 email sasci@telus.net

March 2, 2021

To: La Vonne Rideout
Director of Community Services, Town of Pincher Creek

Troy McCulloch
Chief Administrative Officer, M.D. of Pincher Creek

Re: **MCCAC Municipal Energy Manager Program**

La Vonne and Troy;

The Municipal Climate Change Action Centre (MCCAC) provides funding for Alberta municipalities with less than 150,000 residents to employ a Municipal Energy Manager to undertake the following:

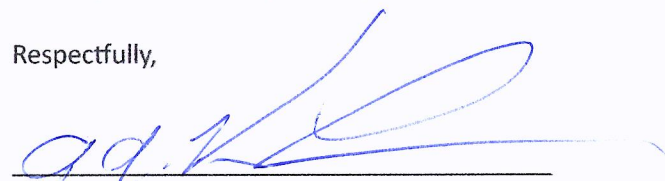
- develop a customized energy management plan;
- perform an energy audit on the highest energy-consuming municipal building;
- implement projects to reduce energy consumption, costs, and emissions, and;
- achieve at least a 5% reduction in related GHG emissions.

The MCCAC's Municipal Energy Manager Program will cover 80% of eligible expenses up to \$80,000 per year for two years. Smaller municipalities are encouraged to partner with neighbouring municipalities to share an energy manager, with one municipality in the partnership submitting the application, signing the Funding Agreement and managing funds on behalf of the partnership.

SASCI wishes to support the Town and M.D. of Pincher Creek in partnering to capitalize on this opportunity. SASCI will collaborate with Town and M.D. staff to prepare and submit an Expression of Interest (EOI); to prepare and submit a full application for funding; to develop a position description; to hire a qualified person for the position and oversee their work, and; to fulfill MCCAC reporting requirements.

We hereby request that the Town and M.D. formally discuss this proposed partnership to validate its merit, commit to contributing 20% of eligible costs to a maximum of \$20,000 per year for two years, and decide which municipality will submit the application to MCCAC. As soon as the Town and M.D. have expressed formal support, SASCI will begin searching for sources of funding to reduce financial burdens to the Town and M.D.; to support energy-related projects; and to support the Energy Manager position beyond two years. SASCI will also identify and engage other prospective partners for the initiative, with Town and M.D. approval and support.

Respectfully,


James Van Leeuwen
Chairperson
Southwest Alberta Sustainable Community Initiative (SASCI)



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
March 8, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	February 22, 2021	Travel Alberta	Connections LIVE Webinar: Creating Partnerships With Indigenous Tourism Businesses
2.	February 22, 2021	Municipal Services and Legislation	Invitation for the 2021 Minister's Awards of Municipal Excellence
3.	February 19, 2021	Victoria Chester, Alberta Association of Police Governance	NOTICE: AAPG Conference & AGM goes VIRTUAL
4.	February 23, 2021	Brian Sauve, National Police Federation	Re: AUMA President's Summit
5.	February 22, 2021	Alberta Health Services	AHS Together4Health Headlines - COVID Community Update
6.	February 22, 2021	Linda Erickson, Regional & Industry Relations	So You Want to Run For Office...
7.	February 22, 2021	Ola Crook, Pincher Creek & District Chamber of Commerce	Invitation for Pincher Creek Chamber AGM
8.	February 22, 2021	Dee Ann Benard, Rural Development Network	Roundtable Discussion - Community Prosperity Strategy
9.	February 25, 2021	Adrienne Finnegan, Westlock County	Westlock County Concerns Regarding Proposed Changes to AER Directive 067
10.	February 25, 2021	Jessica McClelland, M.D. of Pincher Creek No. 9	MD Pincher Creek - Airport Resolution
11.	March 1, 2021	Preston Seier, TC Energy	Potential Conditions for the NGTL West Path Delivery 2022 project
12.	March 1, 2021	Bonnie Kawasaki, Municipality of Crowsnest Pass	Municipality of Crowsnest Pass Concerns Regarding the proposed Alberta Provincial Police Force
13.	February 26, 2021	Sonya Savage, Minister of Energy	Letter
14.	February 15, 2021	Connolly Tate-Mitchell, United Way of Lethbridge & South Western Alberta	Invitation: We Are the Roots - Film Screening and Q&A for Black History Month
15.	February 12, 2021	Laura Nelson, Farm Safety Centre	Letter



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
March 8, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
16.	March 2021	Ric McIver, Alberta Municipal Affairs	Letter
17.	December 21, 2020	Reeve Brian Hammond, M.D. of Pincher Creek No. 9	Letter
18.	March 2, 2021	Honourable Jason Kenney, Premier of Alberta	Disaster Funding Changes
19.	March 2, 2021	Leela Sharon Aheer, Minister	Letter
20.	March 2, 2021	Oldman Watershed Council	Thank You
21.	March 3, 2021	Economic Developers Alberta (EDA)	Visit the Invest in Alberta / Xperience Alberta Microsite and Spread the Word!
22.	March 2, 2021	Alexandra Bennett, Government of Alberta	Information for municipalities about ABTraceTogether
23.	March 3, 2021	Brooke Bonertz, Vitae Environmental Construction Ltd	Vitae Environmental Construction-Community Investment

Manager Legislative Services

Highlight Report – 4th Quarter 2020



22 February 2021

Highlight Report

This report is to provide the Chief Administrative Officer (CAO) and Council for the Town of Pincher Creek with a summary of projects, files in progress and/or completions as it pertains to the Manager of Legislative Services area. The report is used to monitor project(s) progress. The report is also used to inform and advise Council and request directives of any aspect wherever needed.

Bylaws reviewed by Council

Bylaws that were reviewed, approved and/or rescinded by Council for the Town of Pincher Creek are as follows:

Traffic Bylaw No 1599 and 1599-11

On May 11, 2020 Councillor received the Traffic Bylaws No. 1599-09 and 1599-11 Amendment as information and directed administration to review and bring recommendations back to Council. (*Resolution 20-239*) This file is in progress.

Land Use Bylaw Amendment - Bylaw No 1547-AJ

On October 13, 2020 Town Council gave first reading of and scheduled a public hearing to amend the land use bylaw and include “Food bank” and “Soup kitchen” uses in the land use district regulations and definitions. On November 9th, 2020 and after the Public Hearing Town Council passed second, third and final reading. The land use bylaw has been updated accordingly and is available for downloading on the Oldman River Regional Services Commission (ORRSC) web site. This file is closed.

Temporary Mandatory Face Covering Bylaw - Bylaw No 1628-20

On December 2, 2020 Special Meeting of Council first and second reading of Bylaw No. 1628-20 was passed. On December 4th, 2020 Special Meeting of Council third and final reading of Bylaw No. 1628-20 was given and passed which went into effect immediately. This file is closed.

Renewal of Leases/Agreements

The Property Review Committee consist of all members of Council. Council will be presented with all relevant leases/agreements’ information on as needed bases. Leases/Agreements that were reviewed and renewed these last two (2) quarters, subject to Council approval, are as follows:

- 1) On June 8, 2020 Town Council directed administration to bring back a proposed Shared Service Agreement between the Town and the MD of Pincher Creek to provide Animal Control services. On August 24, 2020 Town Council authorized and approved the Peace Officer Sale of Service Agreement dated July 30, 2020 between the Town and the MD of Pincher Creek to

provide animal control services on an as needed basis for a one (1) year term. This file is ongoing.

- 2) On July 27, 2020 Town Council directed administration to prepare a temporary lease agreement for Plan 9912781, Block 8, Lots 5 and 6 granting a six (6) feet above ground level fence on the West side of the parcels onto the public right-of-way and all cost associated to prepare the agreement to be borne by the property owner(s) of Roll #1070000 and Roll #1135000 respectively. A five (5) agreement has been prepared and is in the process of being signed by the Town and property owner(s). This file is in progress.
- 3) On October 26th, 2020 Town Council Town Council approved a one (1) year lease agreement for Alberta Health Services to use and occupy a portion of the property on 659 Main Street known as the Old RCMP building. This file has been completed.
- 4) On October 13, 2020 Town Council was presented with the Pincher Creek Golf Club Society lease agreement which was deferred to the November 4th, 2020 Committee of the Whole meeting and 2021 Budget deliberations for discussion. On November 4, 2020 the Committee of the Whole received the Golf Course Lease Agreement as information to be reviewed during budget deliberations. (*Resolution COTW 2020-113*) This file is in progress.

Land Sale

A Summary List of Town Lots for sale is available on the Town of Pincher Creek website. A total of twenty-four (24) commercial zoned town owned properties are listed. These are Highway Drive-in Commercial – C2, Transitional Commercial – C4, Business Park – I3, General Industrial and Warehousing – I1 zoned lots in the North East Industrial area.

On August 7, 2019 Town Council accepted the offer to purchase for Plan 0613747, Block 5, Lot 6 in the amount of \$70,700 plus GST and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. On January 17, 2020 North & Company provide confirmation of the balance of the land sale proceeds and advised that the transfer of title is held in abeyance until receipt of further direction. The review regarding the level of completion and/or progress of the building is ongoing of which the purchaser has up to two (2) years to complete.

On November 9th, 2020 Town Council accepted the Wild Winds Brewery offer to purchase in the amount of \$60,000.00 plus GST for Plan 0614431, Block 1, Lot 4 at the corner of Scott Avenue and Veterans Street and directed administration to provide North & Company Law Office to act on the Town's behalf regarding the real estate transaction. This file is in progress.

On December 14, 2020 Town Council counter offered the offer to purchase for Roll#08603200 dated November 25, 2020 in the amount of \$67,000.00 plus GST. Instructions were provided to R Roy Davidson Law Office to act on the Town's behalf regarding the real estate transaction. This file is in progress.

General Insurance

In cooperation with the finance department we have been reviewing the property and equipment schedules including all certificates of insurance and coverage of Town owned properties. Regarding the reporting requirements for additions, deletions of assets and claims we confirm that it is current and the activities for this fourth quarter ending have been minimal.

Tax Recovery

We confirm that the Tax Recovery Arrears List for Lands and Mobile Homes dated March 20th, 2020 have been registered covering a total of fifteen (15) properties (*9 Lands and 6 Mobile Homes*). Notification have been mailed to the property owners in accordance with the Municipal Government Act. Discharge of tax notifications for paid tax arrears accounts are being filed with Land Titles Office after confirmation of payments. This file is ongoing and in progress.

On August 24, 2020 Town Council authorized and approved to engage TAXervice to manage the property tax arrears recovery for the Town of Pincher Creek. On October 26, 2020 Town Council approved the tax arrears recovery Public Auction to be held on January 21st, 2021. (*Resolution 20-480*) The tax arrears recovery program is revenue neutral as all associated costs are at the rate-payers expense. This file is ongoing.

On October 13, 2020 Town Council authorized and approved entering into a seven (7) month Tax Arrears Payment Agreement for Roll 00190000 and a thirty-six (36) month Tax Arrears Payment Agreement for Roll 08041200 for the years 2019 and prior. (*Resolution 20-448*) We confirm that at the time of writing that Roll #08041200 has been paid in full.

Development Activities

Administration receives applications for development permits, home occupation and sign permits, on an ongoing basis. Any discretionary use applications and application for development waivers are referred to the Municipal Development and Subdivision Authority (*MDSA*) for decisions and/or recommendations.

Summary of development activities

this fourth quarter year-to-date are as follows:

9 - Development Permit Applications total value of **\$1,872,900.00**

Y-T-D: 36 Development Permits for an estimated aggregate total value of **\$3,983,945.00**

4 - Sign Permit Application

Y-T-D: 7 Sign Permit Applications

0 - Home-Based Occupation Permits

Y-T-D: 1 Home-Based Occupation Permits

8 Compliance Certificates issued

Y-T-D: 33 Compliance Certificates issued

6 MDSA applications heard/decided

Y-T-D: 25 MDSA Applications heard/decided

Bylaw Enforcement

The Bylaw Enforcement Department is to enforce the bylaws, provincial acts and regulations including developments without permits, expired permit and unsightly premises. The internal incidents/activities reporting and tracking process of the Community Peace Officers, which is on an ongoing basis, is current and reviewed daily, and in compliance with the Public Security Peace Officer Program. For the fourth quarter 2020 there were a total of **174 counts** year-to-date of incident types reported of which the detailed report is attached. Currently, the CPO's are handling all incoming dog and general animal complaints.

Peace Officer Shared Services

In addition to providing peace officer services to the Village of Cowley the Town also provides animal control services to the MD of Pincher Creek on an on-call basis. Internal reporting regarding bylaw enforcement services, including time allocations, in each jurisdiction is ongoing and reviewed by administration accordingly.

Weed Control/Inspection

The CPO's provide and oversee the Town's weed control program which typically runs from May to November in each year.

Noxious weeds are on the list of things that Community Peace Officers watch for while on routine patrols during spring and summer months. Complaints from property owners allows Bylaw Enforcement to be successful in keeping the community for most part noxious weed free.

When invasive plant species (*noxious weeds*) are detected by CPO's or by residents, there are several ways that CPOs handle weed concerns in town.

- 1) Weeds on town property; CPOs will contact the licenced pesticide applicator.
- 2) Make an IWork's for Public Works to maintain the area.
- 3) CPOs will pull or dig up weeds if it's on a small-scale infestation. Small-scale meaning one or two invasive plants along an alley way.
- 4) Weeds on private property are handled by the property owner. CPOs contact the property to maintain weed infestations as property owners' see fit. Authority is provided under the town's nuisance bylaw 1574-19. Section 3. This includes dandelions.

Respectfully Submitted,

Gus Kollee,
Manager Legislative Services.

/ak

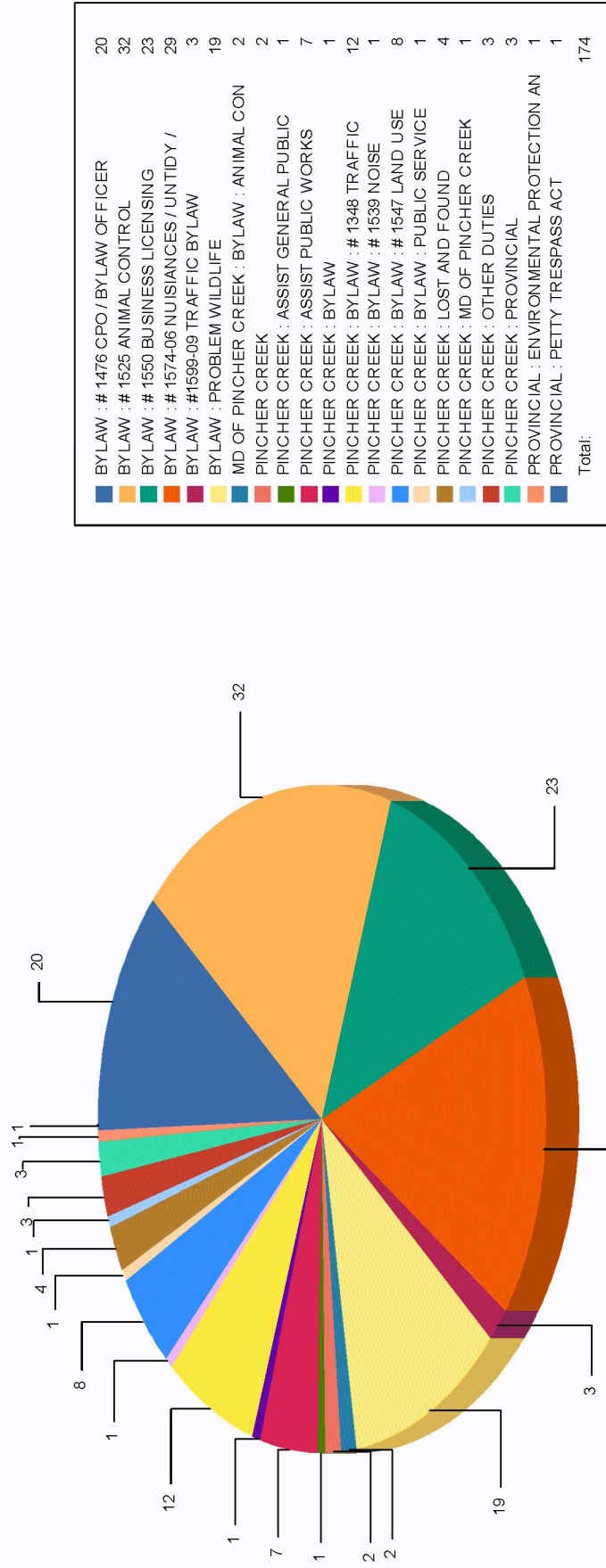
Attachments

PINCHER CREEK

QUARTERLY REPORT Statistics from Occurred Date: 1/1/2020 12:00:00AM to 12/31/2020 11:59:00PM

File/Complaint Report

Count of Incident Types



File/Complaint Report

PINCHER CREEK : ASSIST GENERAL PUBLIC: 1 1%

PINCHER CREEK : ASSIST PUBLIC WORKS: 7 4%

PINCHER CREEK : BYLAW: 1 1%

PINCHER CREEK : BYLAW : # 1348 TRAFFIC: 12 7%

PINCHER CREEK : BYLAW : # 1476 CPO / BYLAW OFFICER: 20 11%

PINCHER CREEK : BYLAW : # 1525 ANIMAL CONTROL: 32 18%

PINCHER CREEK : BYLAW : # 1539 NOISE: 1 1%

PINCHER CREEK : BYLAW : # 1547 LAND USE: 8 5%

PINCHER CREEK : BYLAW : # 1550 BUSINESS LICENSING: 23 13%

PINCHER CREEK : BYLAW : # 1574-06 NUISANCES / UNTIDY / UNSIGHTLY: 29 17%

PINCHER CREEK : BYLAW : #1599-09 TRAFFIC BYLAW: 3 2%

PINCHER CREEK : BYLAW : PROBLEM WILDLIFE: 19 11%

PINCHER CREEK : BYLAW : PUBLIC SERVICE: 1 1%

PINCHER CREEK : LOST AND FOUND: 4 2%

PINCHER CREEK : MD OF PINCHER CREEK: 1 1%

PINCHER CREEK : MD OF PINCHER CREEK : BYLAW : ANIMAL CONTROL BYLAW: 2 1%

PINCHER CREEK : OTHER DUTIES: 3 2%

PINCHER CREEK : PROVINCIAL: 3 2%

PINCHER CREEK : PROVINCIAL : ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT: 1 1%

PINCHER CREEK : PROVINCIAL : PETTY TRESPASS ACT: 1 1%

File/Complaint Report

Grand Total: 100.00% Total # of Incident Types Reported: 174



**Chief Administrative Officer
2020 Fourth Quarter Report**

March 2021

**Town of Pincher Creek
Authored by: Laurie Wilgosh**

Highlights:

- * Provide Diamond Sponsorship for Chamber of Commerce Awards of Excellence - \$175.00
- * Approval of Tax Recovery – land sale public auction terms and conditions



“Working in the best interest of the Community through thoughtful, responsive and accountable public service”

Other Pertinent Resolutions

- Review of July 13th, 2020 Strategic Plan and successes
- Municipal Operating Support Transfer Grant – Memorandum of Agreement – Re: COVID relief funding
- Council approval to Minister of Jobs, Economy and Innovation – support for restoring investment in Regional Economic Development Alliances
- Joint Funding Allocations – approved at \$28.76 per capita for a total of \$104,734

- Land Sale on Veteran's St – Plan 0614431, Block 1, Lot 4 – To accommodate new business venture
- Facilities Committee temporary suspension
- 2021 Operating Budget approval and 2021 Capital Budget approval

Bylaws – new, amended or repealed

- Land Use Bylaw 1547-AJ – adding Food Bank and Soup Kitchen to Discretionary Uses, followed by Public Hearing
- Temporary Mandatory Face Covering Bylaw - # 1628-20



Policies – new and amended

- Policy and Procedures Standards – 102-20 – approval
- Working from Home Policy – 170-20 approval
- Fraternalization Policy – 169-20



Council Delegations

- Citizen Voice –lanthe Goodfellow – facilities committee concerns
- Bob Dyrda – Business Recovery Support Program
- Kevin Lawrence – KCL Consulting – Assessment Services review
- Brett Wuth – Director of Emergency Management – COVID 19 situation update
- Dick Burnham and Fred White – Royal Canadian Legion – Poppy Campaign
- RCMP Sergeant Ryan Hodge – report to Council
- Heritage Acres Farm Museum – Jim Peace
- Mike Swystun – AHS Health Inspector – COVID 19 updates

- Resident Judy Lane – Bev McLachlin safety concerns
- RCMP K Division – services review
- Stantec Consulting – NE Area Structure Plan review
- James Van Leeuwen – SASCI update
- Glenda Farnden – STARS update
- Bob Cameron – Provincial Campgrounds Maintenance proposal
- Natalie Gibson – Innovisions & Assoc.; Bob Dyrda – Economic Recovery Strategy Update

CAO – meetings, webinars, courses, etc.

- Numerous Physician/AHS meetings with Council Committee
- Pincher Creek Regional Emergency Management Organization Committee meetings
- Numerous 2021 Operating and Capital Budget meetings
- RCMP K Division
- Operations Committee meeting
- Regular by-weekly Staff and Manager’s meetings
- Joint Council meeting
- Intermunicipal Collaboration Framework Committee meetings
- Pincher Creek Golf Course Executive
- Pincher Creek Transportation Committee
- Pincher Creek Early Learning Committee meetings
- Joint Health and Safety Committee meetings and Safety Talks
- Policy Committee meetings
- NGTL West Path – Update for TC Energy
- Dr. Hinshaw Municipal COVID weekly updates
- 2 Day safety course – Workplace Investigations



Staff Safety Meeting Topics

October – COVID 19, Q & A – with Mike Swystun – Regional Health Inspector

November – Winter Readiness – Recreation

December – Christmas Quiz – Library



We have been given the opportunity to provide additional documentation regarding our 2020 external safety audit which we hope will provide us a passing grade of 80%.

Reports:

- Alberta Community Partnership application submitted – Regional Airport Services Feasibility
- Updated Flood Hazard mapping – available for public review
- Working with M.D. administration on Airport Expansion Feasibility, Recycling Services, Pincher Creek REMO and Pincher Creek Emergency Services Director of Emergency Management contract

Upcoming Projects and Priorities:

- Working with Municipal District of Pincher Creek # 9 on new Recycling Community Service
- Continuing with updated and transparent responses to community relative to petition concerns which were submitted to Municipal Affairs
- Maintaining COVID protocols for safety of staff, Council and community members, and phased opening recreation facilities as per Provincial guidelines
- Town will assume responsibility and oversight for Canyon Creek Early Learning Centre as of April 1, 2021
- Preparation for Community Information Session on March 25th, 2021
- Preparation for Fall Municipal Election and providing pertinent information to Community